



**AGENDA**  
**Wayne Tanaka Elementary School**  
**School Organizational Team (SOT) Meeting**  
**Friday, September 27, 2024**  
**8:00 - 8:30 AM**  
**In-person meeting: Conference Room**  
**Google Meet Link:**  
[meet.google.com/npj-fmrq-pjq](https://meet.google.com/npj-fmrq-pjq)  
**MINUTES**

**School Organizational Team Members:**

Christopher McCarthy - Licensed Staff Member (Chair)  
Nora Foley - Licensed Staff Member  
Miranda Prince - Support Staff Member (Vice-Chair)  
Bethany Hickey - Parent  
Crystal Helle - Parent  
Britney Osborne, Parent  
Stephanie Busby - Parent  
Pamela Catano - Principal  
Tori Goldstein - Assistant Principal

This meeting agenda is posted publicly on the school website at <https://www.tanakaelementary.net/>  
The School Organizational Team may take items on the agenda out of order; may combine two or more agenda items for consideration; and may remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call Leilani de Leon, 702-799-2504 or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing. It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0 Welcome - Meeting start time: 8:02**

1. Roll Call

- Members Present: McCarthy, Foley, Crystal, Prince, Catano, Goldstein
- Members Absent: Hickey, Osborne, Busby

**2.0 New Items**

## 2.1 Norms

- Team agreed to follow the same norms as previous year, to include:
- Be respectful of each other's time
- Stay positive and proactive
- Be respectful to each other
- Be open to discussion(s)

## 2.2 Approval of Minutes from August 29, 2024

- Minutes approved

## 2.3 SOT 2024-25 Election Results

- Reviewed election results.

## 2.4 New Budget Updates

- Reviewed Title 1 Budget- mostly used for class size reduction. We added 4 teachers this year, Shaw, Agurcia, Chrownhart, Ramos. Supplies; paper, tech supplies, 33 licenses of Imagine Learning for ELL upped from 20. Adding one primary from the other budget. Everything stays the same from the budget. Approved the budget.

## 2.5 NSPF School Rating

- The school did improve 3.5 points, however the scores showed Tanaka ES was not meeting the needs of the non proficient students - absenteeism plays a large role.
- 26% students chronically absent. Cannot close the gap if students are not in class.
- Discussed Home visits, using the truancy officer to do check ins and find out why students are absent.
- Need to educate parents on how important it is for students to be in class.

## 2.6 Upcoming Events

- Trunk or Treat and Wild West Festival - Oct 24, 2024 5:30-7:30pm

- Haunted Harvest Festival/ Trunk or Treat
- SOT information page. McCarthy said he will help parents understand the SOT process.

#### 2.7 Future Meetings

- Discussing a time that is more available for everyone to attend. 7:30 a.m. last Thursday of the month. Vote next time on positions; chair, vice chair, note taking.
  - Some information shared on the duties of each role.
- Next Meeting: Thursday, October 31 at 7:30 AM

#### 3.0 General Discussion

- McCarthy discussed if members wanted to meet together to go over the responsibilities of the SOT. Several members said that would be helpful. Meeting time will be decided amongst the members.

#### 4.0 Public Comment Period

#### 5.0 Meeting Adjourned: 8:40 am